

Date: _____

From (Your Name and Department)

To:

The Financial Controller
IISc

Through

The Chair
Supercomputer Education and Research Centre
IISc

Dear Sir/Madam,

Subject: Credit of SERC computational usage charges

An amount of **Rs.** _____ **(Rupees** _____ **Only** [Amount in Words]) may be credited to the SERC computational usage account (credit head CF/OTHR-19-0001) for the use of computational resources in SERC by my group. The amount may be debited from the debit head(s), _____
_____.

Thanks with Regards,

Name and Signature